



Little Falls Township Public Schools

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Pre-Registration and Registration Process

Step 1: Complete and submit the **ONLINE** Pre-Registration for each child separately:

www.fridayparentportal.com/littlefalls/preregistration

Step 2: Contact the Board of Education Office at (973) 256-7371 to schedule an appointment to finalize registration in person

Primary Proof of Residency in Little Falls (1)

Homeowner:

- Deed
- Mortgage Statement
- Property Tax Bill

OR

Renter:

- Lease and Rent Receipt (Lease must be non-expired, 1 year or longer, include names of all those residing at residence, and signed by both Landlord and Tenant)
- Affidavit of Residence, *in the absence of a valid Lease* (Signed by Homeowner and Notarized – Homeowner must still provide Primary and Secondary Proofs of Residency)

AND

- Affidavit of Resident, *in the absence of a valid Lease* (Signed by Parent/Guardian and Notarized – Parent/Guardian must still provide Secondary Proofs of Residency)

Secondary Proof of Residency in Little Falls (2)–Documents *must be current, within 30 days*

- | | |
|---|---|
| <input type="checkbox"/> Bank Statement | <input type="checkbox"/> Phone Bill |
| <input type="checkbox"/> Cable Bill | <input type="checkbox"/> Utility Bill |
| <input type="checkbox"/> Insurance Bill | <input type="checkbox"/> Vehicle Registration |
| <input type="checkbox"/> Pay Stub | <input type="checkbox"/> Voter Registration |

Proof of Student's Age (1)

- Original Birth Certificate

Parent / Guardian Photo Identification (1)

- | | |
|---|-----------------------------------|
| <input type="checkbox"/> Driver's License | <input type="checkbox"/> Passport |
|---|-----------------------------------|

Additional Required Documents

- | | |
|--|--|
| <input type="checkbox"/> Custodial documentation, <i>if applicable</i> | <input type="checkbox"/> Physical Examination Form |
| <input type="checkbox"/> Immunization Records | <input type="checkbox"/> Publicity Release Form |
| <input type="checkbox"/> Internet Use Form | <input type="checkbox"/> Records Release Form |
| <input type="checkbox"/> Language Survey | |