

**BOARD OF EDUCATION
LITTLE FALLS SCHOOL DISTRICT
LITTLE FALLS, NEW JERSEY**

Minutes

**REGULAR MEETING: TUESDAY, July 14, 2020 Agenda 7:00pm
Mr. Russo called the meeting to order at 7:03 pm**

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. PUBLIC MEETING STATEMENT

In accordance with the provisions of the New Jersey Public Meetings Act, the Little Falls Board of Education has caused notice of this meeting by notifying the Board's official newspaper, the local parent-teacher associations, and posting same on the Community Bulletin Board and the District's Website.

IV. ROLL CALL

Board Members present: Mr. Breitwieser, Dr. Capizzi, Mr. DeMarco, Mr. Jandoli, Mrs. Kribs, Mr. Miraglia, Mr. Murphy, Mr. Russo, and Mrs. Verdi

Board Members Absent: Mr. DeMarco and Mr. Miraglia

Also Present- Mrs. Tracey Marinelli, Superintendent and Mr. Christopher Jones
Business Administrator/Board Secretary

V. CORRESPONDENCE- None

VI. MINUTES

On motion of Mr. Murphy and seconded by Mr. Breitwieser the following minutes were offered for approval.

1. APPROVAL OF MINUTES

MOVE that the Little Falls Board of Education approve the Minutes of the following meetings.

- 1. Regular Meeting – June 23, 2020
- 2. Special Meeting- June 23, 2020

AYES: 7
NAYES: 0
ABSENT: 2

VII. OPEN MEETING TO THE PUBLIC – **(Limited to Agenda Items Only)**

On motion of Mr. Brietwieser and seconded by Mr. Murphy, the meeting was opened for public comment.

Since no, one wished to be heard,

On motion of Mr. Breitwieser and seconded by Mrs. Kribs moved that the Little Falls Board of Education close the meeting to the public.

AYES: 7

ABSENT: 2

NAYES: 0

MOTION CARRIED UNANIMOUSLY

VII. PRESENTATION- None

IX. REPORTS

A. PRESIDENT’S REPORT

Mr. Russo advised the Board of:

- Thank you to all who volunteered to be on the Task Force. This is a very important undertaking!
- Advised the Board members to keep up to date will all emails and updates. In addition, he asked everyone to reach out with any questions or concerns.
- Wished everyone a nice summer

B. SUPERINTENDENT OF SCHOOLS (Mrs. Tracey L. Marinelli)

1. Superintendent’s Report.

Mrs. Marinelli advised the Board of the following:

- The Student Safety Data submission is on the agenda for approval. This is for HIB investigations/ alleged, actual and affirmed cases.
- A survey went out on Thursday to the district, for our return in September.
- We will have an after school program. Discussions with the Mayor for use of the Civic Center, for extra room have been had. We would also be able to move students from one building to another through our district buses. The cost would be \$180.00 per student.
- There will not be subscription bussing this year. We are discussing an aide in lieu option for students who are eligible for busing.
- Students would be assigned to a “Hive” (hallway) for entry and exit. This would limit contact.
- Masks would be mandatory for staff. Masks and or shields would be mandatory for students. If your child, for a particular reason, is unable to wear the mask/shield, a note is required.
- I will be sending out Frequently Asked Questions.
- There will be a virtual component in learning.
- We were able to secure Alecia DeLorenzo, through an ESEA grant. She is a social and emotional educator, who will be able to meet with the students and teaches as well attend a talkatte with the parents.

- We are not confident that we will be able to provide Before Care in September.
- Recess and Snack- The class would be split to allow for social distancing.
- We would have teachers that would be identified as virtual instructors.
- Discussions with the union on maybe altering the calendar
- Would schedule time for students to clean out their lockers
- Thank you to all for your patience support and understanding.
- Theme for next year will be:
Be.
Be empathetic
Be patient
Be grateful
Be trusting
Be kind

C. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT- (Christopher Jones)

Mr. Jones advised the Board of the following:

- We had the Bid opening for the School #3 roof repair, repairs, and repointing. lowest bid was \$237,000.00 highest was \$920,000.00. Bids are under attorney review.
- School #2 Bid opening will take place on July 21st.
- Bussing costs are being discussed. Prices will increase because we cannot tier with Passaic Valley High School, as we did last year. With social distancing guidelines, we would have to increase the number of busses to allow for every other seat. We would also need two paraprofessional per bus. An aide in lieu option is being discussed for eligible students.

D. FINANCE & INSURANCE COMMITTEE (Mrs. Diana Kribs)

On motion of Mrs. Kribs and seconded by Mr. Breitwieser, the following motions were offered for approval.

1. PRESENTATION OF BILLS:

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approve the list of bills dated July 14, 2020, Warrant No.'s #26526 thru #26596 (Current Account) totaling ;\$;252,279.80(voided 26563) be paid if, properly sworn to and funds are available in accordance with Board of Education Policy and to be appended to the minutes of this meeting. The School Business Administrator/Board Secretary, in accordance with N.J.A.C. 6A:23-2.11I3, certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) and the Board of Education, in accordance with N.J.A.C. 6A:23-2.11(c)4, certifies that after review of the Board Secretary's & Treasurer's --monthly financial reports that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b). Further, the Board of Education and the Business Administrator/Board Secretary certify that major accounts/fund balances have not been over-expended and that

sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

(Exhibit A)

2. TRANSFERS – June 30, 2020

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education authorize the School Business Administrator/Board Secretary’s action of making transfers prior to the Board Meeting as per the attached June 30, 2020 Transfer Report.

(Exhibit B)

3. TREASURER AND SECRETARY’S REPORTS – JUNE 30, 2020

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, moved that the Little Falls Board of Education accept the Treasurer and Secretary’s Reports for the month ending June 30, 2020.

(Exhibit C)

4. COUNTY TRANSFER REPORT – JUNE 2020

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approves the Monthly Report of County Transfers for June 2020.

(Exhibit D)

5. AMEND/APPROVE ACCEPTANCE OF DONATIONS

As per the recommendation of the Superintendent moved that the Little Falls Board of Education accept, pursuant to Board of Education Policy #7230, “Gifts, Grants and Donations,” the following donations for:

A. Acceptance of \$3,500.00 from the Little Falls Alliance for a Better Community to the Little Falls Township Public Schools Music Department.

6. ACCEPTANCE OF DONATIONS

As per the recommendation of the Superintendent moved that the Little Falls Board of Education accept, pursuant to Board of Education Policy #7230, “Gifts, Grants and Donations,” the following donations for:

A. Check # 1635	\$1,000.00	School #1 PTA
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AYES: 7
NAYES: 0
ABSENT: 2

E. EDUCATION COMMITTEE (Dr. Rachel Capizzi)
 On motion of Dr. Capizzi and seconded by Mr. Murphy, the following motions were offered for approval.

1. APPROVAL OF SSDS SUBMISSION

RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education approve the submission of The Student Safety Data System Report data for year-end verification.

2. APPROVAL OF CST EVALUATORS AND RELATED SERVICES FOR THE 20/21 SY

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the attached list of Child Study Team Evaluations in the following areas depending on district needs for the 2020-2021 School Year.

CHILD STUDY TEAM EVALUATORS – 2020-2021

<u>Type of Evaluation</u>	<u>Rate per Evaluation</u>	<u>Evaluator</u>
<u>AUDIOLOGICAL</u>	\$280.00	Speech & Hearing Associates 60 Notch Road West Paterson, NJ 07424 Tel. 785-0696
<u>WITH CAD</u>	\$585.00	
<u>AUDIOLOGICAL</u>	\$60.00	Montclair State University Center for Speech Pathology 1515 Broad Street Bloomfield, NJ Tel. 973-655-3934
<u>APD (AUD. PROCESS)</u>	\$500.00	
<u>PSYCHIATRIC</u>	\$700.00	Dr. Ellen Platt Canfield Office Bldg. 904 Pompton Avenue, Suite B-2 Cedar Grove, NJ 07009 Tel. 239-4848 Fax: 239-4704
<u>NEUROLOGICAL</u>	\$450.00	Dr. P. Patel
11 Getty Avenue Bldg 275 – 2 nd Floor Paterson, NJ		St. Joseph Medical Center 703 Main Street Paterson, NJ 07503 Tel. 973-754-2528 Fax. 973-754-2627
1350 Rt. 23N Wayne, NJ 07470		

DEVELOPMENTAL PED. \$450.00

St. Joseph Medical Center
Child Development Ctr.,
Dr. Holahan
Dr. Mallik
Dr. Dorothy Bryan
703 Main Street
Paterson, NJ 07503
Tel. 754-2510 or 2511 Fax. 754-2039

ASSISTIVE TECHNOLOGY

\$950

Bergen Cty Sp. Services School District
Educational Enterprises
327 East Ridgewood Avenue
Paramus, NJ 07652
201-343-6000 x 4047

PHYSICAL THERAPY \$250.00

OT \$260.00

Speech \$295.00

Bilingual \$350.00

Monolingual Social \$350.00

Monolingual Psychological \$350.00

Monolingual Educational \$350.00

Bilingual Social \$350.00

Bilingual Psychological \$350.00

Bilingual Educational \$350.00

Kid Clan Services, Inc.
340 Main Avenue
Clifton, NJ
973-365-1444

BILINGUAL EVALUATION \$525.00

Hillmar, LLC
14 Brookside Terrance
North Caldwell, NJ 07004
973-808-0125- 973-808-8901 Fax

F. REPAIRS & MAINTENANCE/BUILDING & GROUNDS COMMITTEE -None
(Mr. Thomas Breitwieser)

- G. PERSONNEL/NEGOTIATIONS COMMITTEE (Mrs. Lauren Verdi)
 On motion of Mrs. Verdi and seconded by Mr. Murphy, the following motions were offered for approval:

1. APPROVE TRAVEL/CONFERENCE EXPENSES
 RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve travel/conference expenses as noted for the following district employees/board members: *approve/ratify

<u>NAME</u>	<u>WORKSHOP/LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
* Dawn Daura	Special Education Students Using Distant Learning Webinar	7/10/2020	\$99.00
Nicole Dilkes	Review Curr. Foundations & Changes Webinar	8/6/2020	\$75.00

2. APPROVE PAYMENT OF SUBSTITUTE BUS DRIVER STIPEND 20-21 SY
 RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the payment of a \$1,000.00 annual stipend for the 2020-2021 school year to the following employees for serving as Substitute Bus Driver on an as needed basis:

Robert Scelzo

3. APPROVE EXTRA CURRICULAR SUPERVISION
 RECOMMENDED ACTION by the superintendent, move that the Little Falls Board of Education approve the use of district paraprofessionals to provide 1:1 assistance and supervision during extra-curricular activities such as before and after school clubs, activities, concerts, and dances for the 2020-2021 school year for students as required by their IEPs. The rate of pay will be hourly consistent to the contracted salary.
4. APPROVE HOURLY RATES – CLERICAL SUBSTITUTES
 RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the hourly rate of pay of \$13.50 for the 2020-2021 school year for Clerical Substitutes. All Lunchroom/Playground Aides are authorized to serve in the position of Clerical Substitute.
5. APPOINTMENT OF DISTRICT TEST COORDINATOR-20/21 SY
 RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the appointment of Nicole Dilkes as district test Coordinator for the 2019-2020 School year.
6. APPROVE/RATIFY APPOINTMENT OF SCHOOL SAFETY SPECIALIST
 RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve Charles Smith as School Safety Specialist for the 2020/2021 school year effective July 1, 2020.

7. AMEND APPROVAL OF THE EXTENDED SCHOOL YEAR STAFFING LIST FOR 20/21 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following staff listing for the 2020-2021 Special Education Extended School Year Program at a rate of \$50.00 per hour for certified staff, \$15.00 per hour for paraprofessionals, and \$13.00 per hour for bus aides (all ESY staff are eligible to serve in the capacity of bus aide).

<u>Staff Member</u>	<u>Position</u>	<u>Dates</u>
Nancy O’Conner	Bus Aide	7/27/20 through 8/14/2020

8. RESCIND APPROVAL OF APPOINTMENT OF LONG TERM MATERNITY LEAVE REPLACEMENT (NON-TENURE TRACK) 20/21 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education rescind the appointment of Jessica Matusz as a long term maternity leave replacement teacher (non-tenure track).

9. AMEND APPROVAL OF THE LITTLE FALLS ADMINISTRATORS’ ASSOCIATION CONTRACT 2019-20; 2020-21; & 2021-2022

WHEREAS, the Little Falls Board of Education and the Little Falls Administrators’ Association (“Association”) have negotiated a successor collective negotiations agreement (“Successor CNA”) for the 2019-20, 2020-21 and 2021-22 school years.

WHEREAS, the Association has, by a majority vote of its membership, ratified the Agreement;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies and approves the Successor CNA for the for the 2019-20, 2020-21 and 2021-22 school years; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator/Board Secretary to execute on behalf of the Board, the Agreement by and between the Board and the Association. (Exhibit E)

10. APPROVAL OF APPOINTMENT OF LONG TERM MATERNITY LEAVE REPLACEMENT (NON-TENURE TRACK) 20/21 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the appointment of Angela Capuana as a long term maternity leave replacement teacher (non-tenure track) effective August 31, 2020 through June 30, 2021, or the return of the teacher. Rate of pay will be BA Step 1, \$51,670.00.

11. APPROVAL OF APPOINTMENT – SPEECH TEACHER 20/21 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the appointment of Alyssa Andreula as a speech teacher, effective August 31, 2020 through June 30, 2021. Rate of pay will be MA Step 10, \$69,705.00, (TCHPSD01).

AYES: 7
NAYES: 0
ABSENT: 2

H. HEALTH & SAFETY COMMITTEE (Mr. Fred DeMarco) - None

H. POLICY COMMITTEE (Mr. Michael Murphy)

On motion of Mr. Murphy and seconded by Mr. Breitwieser, the following motions were offered for approval:

1. FIRST READING OF POLICY

As per the recommendation of the Superintendent moved that the Little Falls Board of Education hold a first reading of the following policy:

- P 2649 Federal Families First Coronavirus (COVID -19) Response Act (M) (New)
- P 2270 Religion in Schools (Revised)
- P 2431.3 Heat Participation Policy for Student Athlete Safety (M) (Revised)
- P 2622 Student Assessment (M) (Revised)
- P&R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P&R 5200 Attendance (M) (Revised)
- P&R 5320 Immunization (Revised)
- P&R 5330.04 Administering Opioid Antidote (M) (Revised)
- P 5610 Suspension (M) (Revised)
- R 5610 Suspension Procedures (M) (Revised)
- P 5620 Expulsion (M) (Revised)
- P&R 8320 Personnel Records (M) (Revised) (Exhibit F)

AYES: 7
NAYES: 0
ABSENT: 2

J. STRATEGIC PLAN COMMITTEE (Mr. Doug Jandoli)- None

K. COMMITTEE REPORTS

Mr. Murphy advised the Board that the Policy committee met this evening prior to the Board meeting. An email detailing the meeting will go out to the Board. Mr. Murphy also stated that another Policy meeting would be scheduled to discuss allowing teachers to enroll their children in the district for the duration of the pandemic at no cost.

Mr. Jones added that we would be eligible to receive \$4,000.00 in state aid per child if they were to do so.

Mrs. Marinelli stated that she is empathetic to all situations and it would be in the best interest of the district if the teachers did not have to take a leave of absence, while worrying about their childcare situation.

Mr. Murphy went on to explain that this would only work if the numbers add up and would last only through the pandemic.

Mrs. Marinelli also stated that they would need to schedule an Education Curriculum Committee meeting and a Health and Safety Meeting.

X. UNFINISHED BUSINESS-

Mrs. Marinelli stated that she would like to honor our retirees at our next Board meeting. If possible, the meeting could take place outdoors at School #1.

XI. OPEN MEETING TO THE PUBLIC

On motion of Mr. Breitwieser and seconded by Mr. Jandoli the meeting was opened for public comment.

Mrs. Colleen Larinoff, Little Falls NJ, showed the Board, through chat, a phot of the shields that are being discussed.

On motion of Mr. Breitwieser and seconded by Mrs. Kribs moved that the Little Falls Board of Education close the meeting to the public.

AYES: 7

ABSENT: 2

NAYES: 0

MOTION CARRIED UNANIMOUSLY

XII. NEW BUSINESS- None

XIII. EXECUTIVE SESSION- None

XIV. ADJOURNMENT

On motion of Mr. Jandoli and seconded by Mr. Murphy the meeting was adjourned 7:45pm.

AYES: 7

ABSENT: 2

NAYES: 0

Respectfully Submitted,

Christopher Jones

Christopher Jones

Business Administrator/Board Secretary